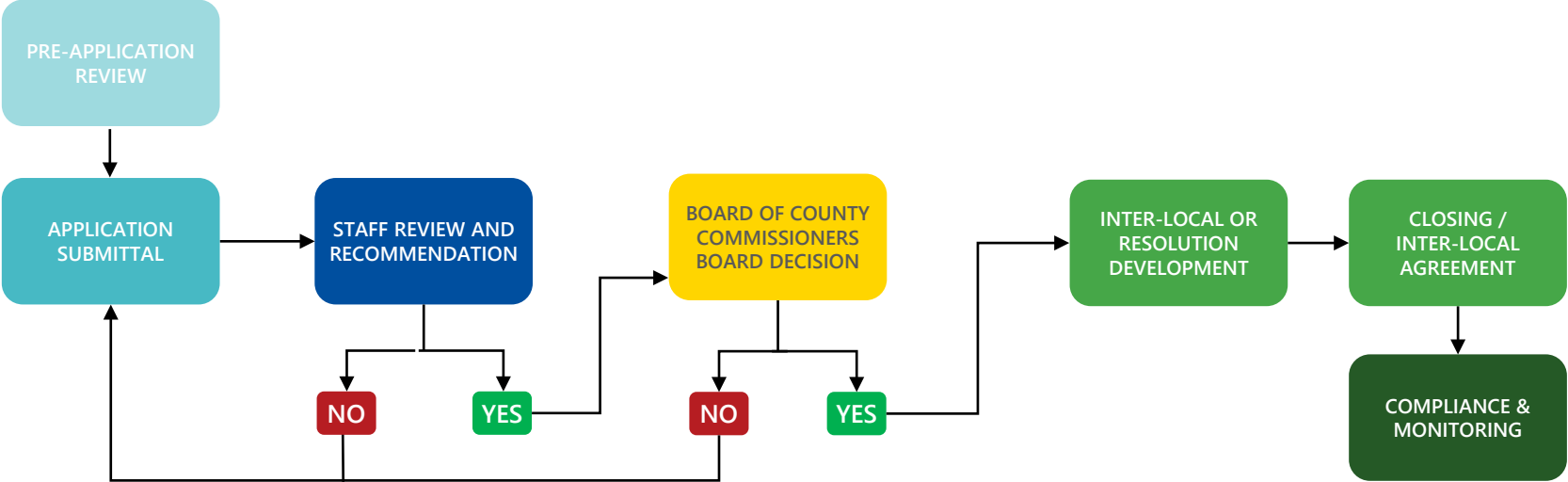


EMPLOYMENT SITES PROGRAM

PUBLIC INFRASTRUCTURE CATEGORY - APPLICATION PROCESS



ESTIMATED TIMEFRAME

90-DAY WINDOW	UP TO 30 DAYS	UP TO 2 MONTHS	UP TO 1 YEAR	ONGOING
<p>Pre-Application meeting with applicant</p> <p>Applicant submits electronic/online form during 120-day application window</p>	<p>Staff reviews application to determine:</p> <ol style="list-style-type: none"> 1) Completeness 2) Eligible project 3) Eligible use of funds <p>Incomplete/ineligible applications will not move forward</p> <p>Staff will score all applications.</p> <p>Staff will prepare recommendation reports for each application.</p> <p>Notifications to applicants will be sent regarding the BCC date.</p>	<p>A BCC agenda item will provide a summary of the completed and eligible applications received, the score for each application, and staff recommendations for each project.</p> <p>Project recommendations will include a maximum funding award amount and timeframe for closing.</p> <p>All projects approved by the BCC will be subject to final approval by the County Administrator and will have delegated authority to approve Inter-local agreements.</p>	<p>Applicants that are approved by the BCC for funding will be notified in writing. Staff will coordinate with each applicant and request any updated items needed.</p> <p>Development of Inter-local funding agreements will take place for each project. County projects will have Resolutions developed for Board approval.</p> <p>To receive funding, the deal must close within the designated timeframe.</p> <p>If the approved maximum funding award is insufficient, additional BCC authorization will be required to increase the award.</p>	